

Board of Road Commissioners Meeting
County Services Building
September 23, 2026

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, September 23, 2026.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Koch, LaFever.

Members absent: Heykoop

Staff present: Timmer, Terryn, Curtis, Frick, Shafer

Visitors: Savanna LaFever, Hart City resident; Dean Holub – Pentwater Township Trustee; Gary McKeen – Oceana County Parks and Recreation; Steve Fleming – Benona Township Supervisor.

TOTAL: 4 visitors

AGENDA

Motion by Gowell and supported by Koch to approve the following Agenda items for discussion.

1. 2026 Transportation Asset Management Plan
2. Seasonal Road Driveway Permit Policy

Roll call vote: Gowell – yes; Koch – yes; LaFever – yes; Heykoop – absent; Myers – yes.

Motion carried.

CITIZEN'S PARTICIPATION

None.

APPROVAL OF MINUTES

Motion by Koch and supported by Gowell to approve the Minutes of the September 9, 2026 Regular Board Meeting as presented.

Roll call vote: Koch - yes; Gowell - yes; LaFever – yes; Heykoop - absent; Myers - yes.

Motion carried.

APPROVAL OF VOUCHERS

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review. Motion by Koch and supported by LaFever to approve the following Vouchers as presented.

Voucher No. 72519 (Payroll)	\$ 127,319.03
Voucher No. 72520 (Accounts Payable)	\$ 664,388.33
Voucher No. 72521 (Accounts Payable)	\$ 61,215.00
	\$ 852,922.36

Roll call vote: Koch - yes; LaFever - yes; Gowell - yes; Heykoop - absent; Myers - yes.
Motion carried.

RESOLUTION NO. 1 – CERTIFICATION OF 2026 TRANSPORTATION ASSET MANAGEMENT PLAN

Motion by Gowell and supported by Koch to approve certification of and adopt the Oceana County Road Commission 2026 Transportation Asset Management Plan and have Managing Director Mark Timmer and his assigns, and Board Chairman William Myers sign the necessary documents.

Roll call vote: Gowell - yes; Koch – yes; LaFever – yes; Heykoop – absent; Myers – yes.
Motion carried.

RESOLUTION NO. 2 – SEASONAL ROAD DRIVEWAY PERMIT POLICY

Whereas the Road Commission has the responsibility to make sure that every driveway is adequate and in the right place for visibility and access.

Whereas the Road Commission opposes the commercial development of property along any road that lacks sufficient width, surfacing, or sight distance to safely accommodate 2-way traffic.

Whereas when a permit for a driveway is sought on a county seasonal road, the permit applicant must acknowledge that the road in question is a seasonal road, that is not maintained from November through April, that very minimal maintenance is done on it from May through October, and that no work is performed by the Road Commission on an overtime basis.

Now therefore, be it resolved: Driveway permits will be required on every driveway on a county road.

Motion by Gowell and supported by Koch that the above-described resolution is adopted.

Roll call vote: Gowell - yes; Koch – yes; LaFever – yes; Heykoop – absent; Myers – yes.
Motion carried.

COMMITTEE REPORTS

Personnel Committee stated that there were no new reports at this time.

Finance Committee reported that the first 2026 NRF (Neighborhood Roads Fund) payment was received in the amount of \$631,974.95. The possibility of a recall of NRF payment was discussed, and committee recommended proceeding with caution when spending the funds.

Building & Grounds Committee had no new updates to report at this time.

Community Relations Committee had no new updates at this time.

Weighmaster Liaison Committee had no new updates to report.

Parks and Recreation Committee reported on the status of Oceana County parks. Marshville Dam County Park is finished, looks good and was frequently visited by tourists and locals over the summer. Cedar Point County Park's access road improvement needs to be discussed for next year's project list. Mill Pond County Park is being investigated by DNR for the rocks put in the river by the residents, what is against the law. Black Lake County Park has an engineering plan ready proposing a new board walk. Crystal Valley County Park had the dam inspection done and inspection results will determine future work plans.

Equipment Committee had no new updates at this time.

STAFF REPORTS

Managing Director reports that the State crew performed shoulder work on M-20 and M-120, finished mowing State routes, finished drainage project on M-20 and Oceana Drive and patched with hot box on Oceana Drive at the Star Hill location.

M-20 and Hart Garage crews have been patching with hot box, durapatched 88th Avenue, mowed various townships, performed shoulder work on asphalt roads throughout county, performed brush trimming on Fillmore, Madison and McKinley Avenue with brush attachment on skid steer, finished slag upgrade in Grant township on McKinley Road.

Engineering reports that the contractor paved the base of Lake Road crush and shape project, OCRC's crew pulled berm. Engineering continued to work on Roundabout and Polk Road reconstruction plans. Madison Road received second coat of pavement markings.

Traffic Services/Safety supervised sign crew, county work, state work; worked on asset management; sign repairs, Road Soft, and permits. Traffic Services Supervisor and Engineer completed our third asset management plan (TAMP) as required by the State.

Finance/HR reports that the Road Commission hired two seasonal employees full-time and is sending them to CDL school through a MiWorks scholarship.

Managing Director reviewed bills and finances with Assistant Managing Director-CFO and Accountant, worked on seasonal roads driveway permit resolution and TAMP resolution, attended Manager's training meeting for MCRCSIP in Lansing.

Staff registered several employees and supervisors for Work Zone, TTC training and Signs and Pavement Markings training.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:23 AM.

Respectfully submitted,

RENEE CURTIS
Assistant Managing Director - CFO

WILLIAM MYERS
Chairman

OCTOBER 14, 2026
DATE